

# Curriculum Resources Writer

## Learning areas we're actively recruiting for:

- Primary and Secondary Digital Technologies
- Primary and Secondary Design and Technologies

**Reports to:** Product Specialist – Curriculum Resources

**Work type:** Contract (one to two resources per year – up to 20 hours per resource)

**Payment type:** Hourly rate \$70 +GST

## PROJECT PURPOSE

Australians Together creates curriculum resources for Foundation through to Year 10, with the guidance of First Nations cultural advisers. Each resource aligns with the Australian Curriculum, addressing the Aboriginal and Torres Strait Islander cross-curriculum priority and AITSL Standards 1.4 and 2.4. Our unit guides are available free of charge to all who register with us.

Over 200 resources have been written already and are available online. We aim to provide teachers with rich, engaging and culturally safe resources to support the inclusion of First Nations perspectives into their teaching content.

Each resource comprises a referenced teacher guide with a glossary, student activities including handouts for each lesson and useful resources for teaching. They're written in accordance with the Australians Together Curriculum Resource Writer's Guide, which details our language, tone, content framework and production process.

To complete this work, we engage experienced teachers with strong First Nations cultural literacy and connections.

## THE ROLE

As a **Curriculum Resources Writer**, you'll work under the direction of the Product Specialist – Curriculum Resources to contribute to the expanding suite of Australians Together curriculum resources. You'll be responsible for writing and refining curriculum resources and materials that are aligned with the Australians Together guidelines and that will meet teachers' and students' needs.

To ensure the accuracy and relevance of the resources, a First Nations cultural adviser will share expertise and collaborate with you during the research and writing process.

You'll write curriculum resources that meet AITSL Teaching Standards 1.4 and 2.4 and assist teachers to deliver the Australian Curriculum's Aboriginal and Torres Strait Islander Histories and Cultures cross-curriculum priority. You'll be writing for the year levels and learning areas you're most familiar with. In primary years these often have a cross- or inter-disciplinary teaching and learning approach.

## WORKING WITHIN OUR VALUES

| AT value            | Your responsibility                                                                                                                                                                                                             |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Togetherness</b> | This is at the heart of everything we do at Australians Together. It's the way we operate – we listen, learn and share together. Through respect, hope, courage and humility we uphold togetherness to pave the way for change. |
| <b>Respect</b>      | We recognise and support each person's worth and dignity and seek to be aware and considerate of other perspectives.                                                                                                            |
| <b>Hope</b>         | Hope is what drives us. We seek to inspire and equip people to be part of creating a brighter future for everyone.                                                                                                              |
| <b>Courage</b>      | We trust in our approach, press on when it gets difficult and stand strong for what we believe in.                                                                                                                              |
| <b>Humility</b>     | We acknowledge we don't know everything. We seek to be open-minded and take every opportunity to learn from others.                                                                                                             |

## KEY RESPONSIBILITIES

| Responsibilities                                                                                                                                                                                                     | Key Performance Indicator (KPI)                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| In the development of curriculum resources and materials, the role includes:                                                                                                                                         |                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>Completing the AT induction readings and meeting to develop and refine curriculum resources and materials that meet best practice currency and quality standards</li> </ul>   | <ul style="list-style-type: none"> <li>Induction has been undertaken and all specified guides and standards are followed.</li> </ul>                                      |
| <ul style="list-style-type: none"> <li>Writing and refining curriculum resource documents using the templates provided, and sourcing appropriate supporting materials</li> </ul>                                     | <ul style="list-style-type: none"> <li>Curriculum resource documents meet best practice currency and quality standards.</li> </ul>                                        |
| <ul style="list-style-type: none"> <li>Liaising with the Product Specialist – Curriculum Resources, Curriculum Resources Reviewer and other nominated production partners in the development of resources</li> </ul> | <ul style="list-style-type: none"> <li>Resources and materials directly address the learning objectives set by the relevant curriculum authority (i.e. ACARA).</li> </ul> |
| <ul style="list-style-type: none"> <li>Collaborating with cultural advisers in the development of curriculum resources</li> </ul>                                                                                    | <ul style="list-style-type: none"> <li>Resources are culturally informed and appropriate.</li> </ul>                                                                      |
| <ul style="list-style-type: none"> <li>Reading and adhering to the Australians Together policies, standards and guidelines provided</li> </ul>                                                                       | <ul style="list-style-type: none"> <li>Resource writing milestones are delivered in accordance with due dates.</li> </ul>                                                 |

## KEY WORK EXPERIENCE AND SKILLS

### Essential:

- A passion for working with First Nations cultural contexts or other non-dominant cultural contexts
- A tertiary qualification in education
- Knowledge and experience of best practice in teaching and learning
- Classroom experience in the last four years
- Evidence of experience in producing high-quality, effective teaching and learning resources
- Excellence in managing time and meeting deadlines
- Excellence in written and verbal communication skills
- Proficiency in computer skills, especially MS Word
- Ability to work autonomously or as part of a team

### Desirable:

- Experience working with First Nations cultural contexts or other non-dominant cultural contexts
- Knowledge and experience of inquiry-based learning

## To Apply

Please submit:

- A current CV outlining your teaching and curriculum development experience.
- A brief cover addressing:
  - Your experience in the relevant learning area(s).
  - Your experience developing curriculum resources or teaching and learning materials.
  - Your experience working with First Nations perspectives or other non-dominant cultural contexts.
  - Why you are interested in contributing to Australians Together's curriculum resources.

If available, please also include examples of curriculum resources, unit plans or teaching materials you have developed.

Applications should be submitted to [careers@australianstogether.org.au](mailto:careers@australianstogether.org.au)

Applications will be reviewed as they are received. Suitable applicants may be engaged throughout the year as curriculum writing projects become available.

We're committed to creating a culturally safe workplace. We encourage Aboriginal and Torres Strait Islander people and people from diverse cultures, abilities and identities to apply.